

**MEADOWVIEW PARK HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS' MEETING MINUTES**

The duly noticed board of directors' meeting session was held on **October 2, 2013** at the 2684 W. Meadowview Lane, Anaheim, California 92804.

**DETERMINATION OF QUORUM** – Quorum met with board members present: John Selof, David Ho, Siegfried Prill, Gary Crawford, Irvin Ashworth.

**Others present:** Jo-Ann Ashworth (board recording secretary)

**Agenda:** To interview the replacement of Robert Campbell, who unexpectedly passed away.

The Board meeting formally started at 8:10 p.m. upon the arrival of **Theresa Madrid**, the candidate.

Theresa provided a copy of her resume and introduced her background work experience to the Board. Theresa has 17 years of property management of apartment buildings and 10 years of HOA management experience. Theresa was recommended by the Association's bookkeeping company who also does accounting work for the other properties she manages. The Board finds her work experience sufficient to perform the tasks required by the Association.

The Board described to Theresa the nature and scope of regular work required by the Association from its HOA Consultant. The Board also specified the \$140.00 monthly rate associated for the work described. Theresa is in agreement with this. There being no other questions, it was moved, seconded and approved to accept the \$140.00 monthly flat rate.

A **Consulting Agreement** was later drafted and signed by both parties on October 9, 2013. The agreement shall commence on **October 2, 2013** and shall continue as agreed by Theresa Madrid/Consultant and Meadowview Park Association on a month to month basis. In consideration of the services to be performed by Consultant under this Agreement, the Association will pay a **monthly flat rate of \$140.00**. The Association will pay fees for any additional services for large special projects; additional fee will be agreed upon at the time of special project. The monthly flat rate of \$140.00 shall be paid at the end of each month. In addition, the Association will pay Consultant for out of pocket expense, if the Board has requested Consultant to pay for an item in advance. Either party may terminate this Agreement upon a 30 day prior written notice.

There being no further business to come before the meeting, the meeting was adjourned at 8:22 p.m.

Minutes submitted by recording Secretary, Jo-Ann Ashworth.